



[Standards of Practice \(SOP\) Review Course](#)

Date: January 28-30, 2009

Hosted by: CMAA Southern CA Chapter and Harris & Associates

Location:

Harris & Associates
34 Executive Park
Suite 150
Irvine, CA 92614

Go to www.cmaanet.org to register.

Standards of Practice Review Course

The CM Standards of Practice Review Course (CMSPRC) is designed for an advanced group of CMs preparing for his/her CCM. Content is derived from the Construction Management Core Competencies and the CMAA Body of Knowledge. Instructional materials and instructors are provided by CMAA. Certificates and credit transcripts are provided to each course participant. While the CMSPRC is a review course, it is no guarantee of successfully completing the certification examination.

Course Content and Study Materials

The CMSPRC contains eight (8) instructional modules delivered over three (3) consecutive days in a facilitative/didactic format. The modules are:

- Project Management
- Contract Administration
- Cost Management
- Safety & Risk Management
- Quality Management

- Value Engineering
- Time Management

There are seven (7) Construction Management Core Competencies and the CMSPRC course has eight (8) instructional modules. Value Engineering is added to the course as a CM "service" component.

Educational Credit

The credit value for the CMSP is 24 Professional Development Hours (PDH), 2.4 Continuing Education Units (CEU), as well as AIA Learning Units. National provides a completion certificate, as well as a transcript that documents the course and educational credit, for those who complete the course.

Fee and Payment

CMAA's fees for the course are: \$750 (Non-Members), \$550 (Members), \$350 (Owner-Members), for a minimum of 14 registrants payable in advance. Once a sponsor signs an agreement, CMAA invoices the sponsor for the total amount due. The registration fee includes the cost of the [CM Standards of Practice Study Kit](#), a seven-volume compendium of the CMAA body of knowledge emphasizing CM core competencies. The kit includes the CMAA Capstone, CM Standard of Practice (soft cover), CMAA Contract Administration, CMAA Cost Management Procedures, CMAA Quality Management Guidelines, and CMAA Time Management Procedures as well as the four-document set of both A-Series and CM At-Risk Contract documents. This study kit should be completed before attending the course.

You will enhance your course experience and increase your likelihood of a passing exam score through prior study of the various texts from which the 200 exam questions are drawn. For more information on how your firm may serve as host for this program and receive a registration discount on your staff who are certification candidates, contact [George Gehringer](#) Vice President, Professional Development. The Standards of Practice Review Course is available for those eligible candidates preparing for the Certified Construction Manager (CCM) Examination. Those choosing to register for the CCM exam should do so at the CMCI site.

Cancellations/Refunds

Due to CMAA's obligations to guarantee expenses made on your behalf, no refunds of registrations will be made within 30 days of the start of the course. CMAA will refund registration, less a \$50 processing fee, upon written request received prior to 30 days from

the start of the course. Credits will not be held by CMAA for application toward future conference/seminar fees. Name substitutions can be made at anytime and must be submitted in writing. Written requests for cancellations or name substitutions should be sent to George Gehringer at CMAA, 7926 Jones Branch Drive, Suite 800, McLean, VA 22102; fax (703) 356-6388; or [email](#). Once a final audit is completed after the meeting, refunds will be processed. The CCM program is governed by the Construction Manager Certification Institute (CMCI), the independent certifying body of CMAA. Neither CCM volunteers nor CMCI staff are involved in the development of any preparatory program. No preparatory program is endorsed or required by the CMCI to earn the CCM.

For more information and to register, please contact www.cmaanet.org or call 703-356-2622.