



**Seminar**

**Thursday,  
July 24, 2008  
8:00 - 10:30 a.m.**

**8:00 - 8:30 a.m.**  
Registration &  
Continental Breakfast

**8:30 - 10:30 a.m.**  
Seminar

**Location:**

The Grand Conference Center  
4101 E. Willow Street  
Long Beach, CA  
Directions: 562-426-0555

**Cost:**

\$60/person CMAA Members  
\$90/person Non-Members

**Includes:**

- Continental breakfast
- Comprehensive handout
- Complimentary parking

**On-Line Registration  
Available at  
[www.cmaasc.org](http://www.cmaasc.org)**

# Procurement & Contract Administration

**Topics to be covered include:**

- Bid protest
- Applicable Law and Regulations
  - Federal, State and County
- Payment and Performance Bonds
- Warranty of Plans and Specifications
- Contract Administration
- Schedule
- Progress Payments
- Progress Payment Statutes
- 20-day notices
- Retention
- Paid-When-Paid Clauses
- Change Orders
- Termination for Cause
- Termination for Convenience
- Design deficiencies
- Releases
- Substantial completion
- Project close-out
- As-builts

**Seminar Instructor:**

Kyle Ostergard, Esq. — Weston Benshoof

Registration Form	July 24	Procurement & Contract Admin
_____	___ CMAA Member \$60/person	___ Non-Member \$90/person
NAME _____	___ Check Enclosed	___ AMEX    ___ MasterCard    ___ Visa
TITLE _____	Amount to Charge \$ _____	
COMPANY _____	Card Number _____	
ADDRESS _____	Name on Card _____	
CITY, STATE, ZIP _____	Exp. Date _____/_____/_____	
( ) _____	Please make checks payable to: CMAA S. Ca. Chapter	
TELEPHONE _____	Mail to: PO Box 41202, Long Beach, CA 90853	
E-MAIL ADDRESS _____	Payment must accompany registration. The Chapter does not invoice.	

**To Register** [www.cmaasc.org](http://www.cmaasc.org)

Mail CMAA S. Ca. Chapter  
PO Box 41202, Long Beach, CA 90853  
FAX 562-296-9708  
Questions:  
562-434-8409 or [sccmaa@cmaasc.org](mailto:sccmaa@cmaasc.org)

**Registration Policy**

- ✓ *Walk-in fee:* additional \$15 per person
- ✓ Cancellations must be made 48 hours prior to each event.
- ✓ No-shows and cancellations made after this deadline will be invoiced.
- ✓ Please pre-register no later than 12:00 noon the day prior to the event.
- ✓ Registration is non-transferable to another event, please send a substitute if you are unable to attend.